

RULES FOR ARCH COMMITTEE

1. REVIEW ALL APPLICATIONS ON A TIMELY BASIS SO THAT THE BOARD CAN MAKE ITS DECISION WITHIN 30 DAYS OF THE DATE THE APPLICATION WAS MADE.
2. REVIEW ALL APPLICATIONS FROM SECTIONS V AND VI.
3. DO NOT DISCOURAGE OWNERS FROM MAKING APPLICATIONS EVEN IF YOU THINK IT ISN'T NECESSARY.
4. IF THE APPLICATION IS RECEIVED IN THE OFFICE, A BOARD MEMBER WILL TAKE THE APPLICATION TO THE CHAIRMAN OF YOUR COMMITTEE.
5. AS A COMMITTEE, DETERMINE HOW THE APPLICATION IS TO BE PASSED TO ALL MEMBERS.
6. CONTACT A BOARD MEMBER OR THE BOOKKEEPER TO OPEN THE OFFICE IF YOU NEED TO REVIEW MAPS OR PREVIOUS APPLICATIONS.
7. WHEN THE APPLICATION HAS BEEN REVIEWED BY ALL COMMITTEE MEMBERS, RETURN IT TO THE OFFICE SO THAT COPIES CAN BE MADE FOR THE BOARD MEMBERS BEFORE THE REGULAR MEETINGS. FOUR SIGNATURES ARE REQUIRED TO APPROVE AN APPLICATION.
8. YOUR DUTIES DO NOT INCLUDE DRIVING THE SUBDIVISION LOOKING FOR ARCHITECTURAL VIOLATIONS OF THE DEED RESTRICTIONS. IF YOU SHOULD OBSERVE A VIOLATION, GIVE THE INFORMATION IN WRITING TO A BOARD MEMBER OR DROP IT OFF AT THE OFFICE.
9. YOUR OBLIGATION AS A COMMITTEE MEMBER IS COMPLETED WHEN YOU APPROVE OR DISAPPROVE THE APPLICATION AND HAVE PASSED IT TO THE NEXT MEMBER OR RETURNED IT TO THE OFFICE
10. THE ARCHITECTURAL COMMITTEE IS NOT RESPONSIBLE FOR POLICING A PROJECT TO SEE IF IT IS BEING CONSTRUCTED IN ACCORDANCE WITH THE APPLICATION.

THE BOARD OF DIRECTORS
BIRCH CREEK FOREST PROPERTIES, INC
enacted October 2, 2010

**BIRCH CREEK FOREST PROPERTIES, INC.
CERTIFICATION**

“I, the undersigned, being the President of the Board of Directors of Birch Creek Forest Properties, Inc., hereby certify that the foregoing Resolution was adopted by at least a majority of the Corporation’s Board of Directors.”

By: Brenda Green, President
Print name: Brenda Green